|  |  |  |  |
| --- | --- | --- | --- |
| **Coordinator (first and last name)** : | |  | |
| Email: |  | Phone: |  |
| Unit: |  | | |
| Department: |  | | |
| Institute : |  | | |
| Finance manager (first and last name): | |  | |
| Email: |  | Phone: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Partner 2 (first and last name)** : | |  | |
| Email: |  | Phone: |  |
| Unit: |  | | |
| Department: |  | | |
| Institute : |  | | |
| Finance manager (first and last name): | |  | |
| Email: |  | Phone: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Partner 3 (first and last name)** : | |  | |
| Email: |  | Phone: |  |
| Unit: |  | | |
| Department: |  | | |
| Institute : |  | | |
| Finance manager (first and last name): | |  | |
| Email: |  | Phone: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Partner 4 (first and last name)** : | |  | |
| Email: |  | Phone: |  |
| Unit: |  | | |
| Department: |  | | |
| Institute : |  | | |
| Finance manager (first and last name): | |  | |
| Email: |  | Phone: |  |

**Proposal’s title**

*Please use an* ***easily readable*** *document layout (A4 pages, Calibri 11 or equivalent, single spaced, 2 cm margins, numbered pages. For figures and tables, minimum Calibri 9 or equivalent)*

*The project description (section I) cannot exceed a* ***5-page limit*** *(including figures and tables). The whole proposal must be* ***submitted in a PDF format****.*

*Proposals must* ***fullfil the three main evaluation criteria: “Quality and scientific aims”, “Organisation and implementation of the project”, “Impact and benefits of the project”****.*

**Summary table of persons involved in the project (1 page max.)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Partner** | **Name** | **First name** | **Current position** | **Role & responsibilities in the project** | **Nationality** |
| *IP unit or reConnect WP* | *TOURNESOL* | *Tryphon* | *Professor* | *Coordinator*  *Tasks X, Y, Z* | *French* |
|  |  |  |  | *Partner’s scientific leader*  *Task Z* |  |
|  |  |  |  | *Other member* |  |

**Scientific abstract in English (250 words max)**

**5 Keywords :**

**Lay abstracts in French and English (1 page max. in total)**

*These lay abstracts will be published publicly and therefore need to be clear for a non-expert and not contain confidential information.*

# **Proposal’s description (5 pages, figures and tables included)**

*This paragraph refers to the evaluation criteria “Quality and scientific aim” and*

*“Organisation and implementation of the project”*

## **Objectives and research hypothesis**

*Present the objectives and the research hypothesis; present the scientific and technical barriers to be lifted; present the expected results; if applicable describe any final products developed.*

## **Position of the project as it relates to the state of the art**

*Emphasise the originality and the novelty of the proposal - concerning its objectives and its methodology – and its position in relation to the state of the art; show the contributions of the project partners to this state of the art; present any preliminary results.*

## **Methodology and** **risk management**

*Describe the methodology and its relevance to reach the objectives, detail the scientific risks and fall-back solutions envisaged.*

*Set out the scientific programme and justify the work programme's task breakdown with regards to the objectives being pursued.*

* *For each task, describe the objectives, the work programme, deliverables, partners' contributions, methods and technical decisions, risks, and fall-back solutions. Illustrate with a Gantt chart if necessary.*
* *For research projects dealing with subjects that may harm humans, animals, or the environment, discuss the ethical aspects of the project.*
* *If applicable, indicate the conditions of access to a research infrastructure / platforms or facilities.*

## **Implemented and requested resources to reach the objectives**

*Describe the means – those previously available and those requested – to achieve the objectives.*

* ***Scientific and technical justification of the requested means*** *– per item of expenditure and by partner -–,* ***linked to the objectives of the proposal****.*
* *Summarise the requested funds in the Appendix 3 below*
* *Description of the context in terms of human and financial resources available thanks to previous or ongoing projects, ongoing or future co-funding request.*
* *If a partner is relying on its own funds, justify the available means to realise its tasks.*

# **Appendices**

1. **Bibliography**

*List the bibliographical references used for the proposal. There is no limit of pages for the bibliography.*

1. **Requested means by item of expenditure and by partner**

*1 page maximum.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Partner 1**  ***XXX*** | **Partner 2**  ***XXX*** | **Partner 3**  ***XXX*** | **Partner 4**  ***XXX*** |
| Staff expenses |  |  |  |  |
| Instruments and material costs (including the scientific consumables) |  |  |  |  |
| Outsourcing / subcontracting |  |  |  |  |
| Travel costs |  |  |  |  |
| **Sub-total** |  |  |  |  |
| **Requested funding** |  |  |  |  |

1. **Timeline and Outcome**

*This paragraph refers to the evaluation criteria “Impact and benefits of the project”*

*Please describe fundamental, medical and societal outcomes expected from your project.*

*0,5 to 1 page maximum*

1. **Ethical considerations and authorizations**

*If applicable: Please describe the human and/or animal ethical handlings of the project and indicate whether authorizations have been granted or are to be obtained and whether any difficulties are foreseen.*

*0,5 to 1 page maximum.*

1. **Potential reviewers**

## **Suggest reviewers (name, institution, email), max 5**

## **Name reviewers to be excluded (Name and Institution)**

1. **CV of the partners involved in the project**

*1 page maximum per CV.*

1. **Major publications of the PIs involved in the project**

*5 references maximum per partner*